

REPOSTED WITH REVISED DUE DATE

ELIGIBLE FIRMS HAVE BEEN SENT THIS SOLICITATION LETTER.
THIS LETTER IS BEING POSTED HERE FOR INFORMATION ONLY.

CSO Solicitation No. 2193

Task Based Construction Engineering, Inspection and Rail Design Services

Prequalification Categories

Construction Engineering and Inspection (Rail)

Rail Design

The Department is seeking to engage one (1) professional consulting engineering firm who is prequalified in the above noted categories. The selected firm will be required to provide task based construction engineering, inspection, and design services for Department-owned rail passenger coaches, self-propelled rail cars and locomotives. The contract will be limited to three years, plus one additional year to complete previously assigned tasks. No new work will be assigned after three years from the start of the contract.

If your firm desires to be considered for this assignment, your submittal should consist of a one page letter-of-interest and Department Form CSO 255 (Jan. 01) with a maximum of five resumes. One of the resumes must be of the proposed Project Manager as well as the proposed Lead Inspector(s) and shall include the assurance that they will be available for work when required.

Included in the submittal must be the following: A brief narrative summarizing your current construction engineering and inspection workload; A brief description of your proposed staff and their qualifications, discipline experience, current workload, and availability; Project experience which demonstrates your expertise in: (1) AC/DC based EMU, push-pull coach, and locomotive construction, including extensive configuration familiarity; (2) carbody structures; (3) under-floor and interior electrical, mechanical and pneumatic systems associated with such rolling stock; (4) rail vehicle interior design and associated Federal requirements; (5) manufacturing QA/QC, testing and acceptance procedures; and (6) familiarity with F.R.A. regulations, Connecticut regulatory requirements, and Department Policy and Procedure. The location of the office where the work will be performed and the staff size of that office should also be indicated.

Four copies of the submittal are required, and they must be either postmarked by or hand delivered by 3:00 p.m. on ~~May 30~~ **June 20, 2013.**

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

In accordance with the Connecticut General Statutes (CGS) Sections 4-252 and 4a-81, firms, once selected, must complete the Office of Policy and Management's (OPM) Ethics Form 1 (Gift and Campaign Contribution Certification, Rev. 11-29-11) and Form 5 (Consulting Agreement Affidavit, Rev. 10-01-11), prior to the agreement/contract execution. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not complete the certification (Form 1) required under subsection (e) of CGS 4-252 or refuses to submit the affidavit (Form 5) required under subsection (c) of CGS 4a-81 shall be disqualified and the

Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

Please note, in an effort to streamline the certification and affidavit process for contract/agreement execution, the Department is requiring selected firms to upload Forms 1 and 5 on the Department of Administrative Services (DAS) Business Network ("BizNet") website. Further information can be found at <http://das.ct.gov/cr1.aspx?page=371>, to subscribe to Biznet and obtain directions to upload the forms following the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (pdf)".

For all State contracts as defined in CGS § 9-612(g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's Notice titled "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" (Notice) advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission's Notice is attached hereto and hereby made a part of this solicitation.

Prior to the negotiation process, the selected firm will be required to have a Department-approved audit, affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm approved to do business in the State of Connecticut. Proof of coverage must be submitted on a form acceptable to the State prior to the start of negotiations.

Please be advised that there is no small business enterprise (SBE) set-aside required for this project, however firms certified under the Connecticut Department of Administrative Services Small Business Enterprise (SBE) program are highly encouraged to respond. If a responding firm determines that subcontracting opportunities exist, the firm will be required to document their good faith effort to provide opportunities for Connecticut SBE firms to participate. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Subconsultants may be utilized to perform specialized work. Joint venturing will not be allowed.

The Department, in its sole discretion, reserves the right to cancel this solicitation and terminate the process to retain consultant services, and is under no obligation to contract for the services specified herein.

The Department reserves the right to award subsequent phases of an assignment to other qualified firms.

The Department reserves the right to add an additional project(s) of a similar nature for a separate selection, should additional projects become available prior to the interview phase of the selection process.

All letters of interest shall be mailed to:

Mr. David Mancini, P.E.
Consultant Selection Office
Connecticut Department of Transportation
2800 Berlin Turnpike
Newington, CT 06111

Hand delivered letters should be brought to the front desk at the aforementioned address, no later than 3:00 P.M. on ~~May 30~~ June 20, 2013. Responses hand carried or postmarked after this date and time will not be considered.

Please be advised that firms must continue to be prequalified in the specified categories for the year a shortlist is finalized and/or a selection is made.

All inquiries regarding this request for letters of interest shall be directed to Mr. David Mancini of the Consultant Selection Office at (860) 594-3017.